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Mr. Marvin H. Murphy, Budget
Specialist

December 7, 1956

Walter W. Mode, Chief, Field Administration Division

Research Project on Autonomous Budgets re:
Your Memo of 3 December

Attached you will find the suggestions for revamping of the committees established to implement the Interior Report. As you know, the fiscal committee has done some work on the handling of autonomous budgets. You may want to consider using this committee as an entree to the research study.

In our previous studies we have carried a limited amount of information on the budgets of the following agencies:

University
Oceanographic Institute in Nhatrang
Agriculture Equipment Office

We stand ready to be of any help that we can in this.
We agree that it is a worthwhile project.

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Dr. Wesley R. Fishel, Chief
Advisor

December 7, 1956

Walter W. Mode, Chief, Field Administration Division

Revamping of Committees Established to Implement Interior
Department Report

As you will recall, three committees were established by the Secretary of State for the Presidency when he assumed the responsibility as the Acting Secretary of State for Interior. These committees were:

1. Administration
2. Personnel Management
3. Fiscal Management

The composition of each of these committees consisted of representatives from each of the major departments and were very high powered committees. The initial meetings were very successful as training sessions, but failed to accomplish the necessary cross-fertilization of ideas. In fact, they were too large for effective management.

It is suggested that when the Secretary of State for the Presidency returns from his New Zealand trip, a meeting be scheduled so that suggestions can be made for revamping of these committees.

In this connection, it is suggested that the committees be constituted as follows:

1. The Administrative Committee:
 - a. The same chairman be retained for the committee,
 - b. The new Assistant Secretary of State for the Provinces (as suggested in our October 13 memo to the President),
 - c. Province chiefs -- one from Central Vietnam and one from South Vietnam,
 - d. Representative from MSU Field Administration staff.

If the new Secretary of State for the Provinces does not exist, we would suggest that the Secretary General of the Department of Interior be placed on this committee. We would not want the delay in the meetings of the committee to be determined by the appointment of the Assistant Secretary of State for the Provinces. He can be added when the appointment is made.

2. The Personnel Committee:

- a. Chairman: the Director of the Function Publique,
- b. Representative of the Department of Interior,
- c. Two Secretary-Generals of major departments who have large field organizations,
- d. Director of the Budget,
- e. Representative from MSU Field Administration staff.

3. Fiscal Committee:

- a. Chairman: Assistant Secretary of State for Executive Services,
- b. Director of the Budget,
- c. Two budget officers from major departments,
- d. Provincial Budget Officer,
- e. Representative of AEA,
- f. MSU budget specialist.

(It should be understood that the Fiscal Committee should not be limited to the items in the Interior Report. The report should be taken only as the starting point and the committee should develop its broader purpose and program.)

The functions of each of these committees should be clearly set forth when they are established and clarified at the first meeting of the committee. In general, the MSU report on the Department of Interior can be used as a starting point. Ideas should be formulated as to how the report could be implemented. A definite work program should be established for the committee, so that concrete plans for implementation and ideas could be set forth in arretes or proposed legislation. For instance, in the direction of the budget, an action case study on the preparation of the National Budget could be utilized as a vehicle for committee action. Then plans could

be made for the training of the Secretary Generals of each of the major departments, so that any remoulding of the budgetary system would be clearly understood by the major representatives of the departments. In essence, each of the committees could plan for its own function and follow through so that the impact of their endeavors be realized in the Government, itself.

We believe that through this technique more progress can be made in implementing the Interior Report. Furthermore, because of its close relationship to the work that is currently being done in the budgetary field, it will tend to coordinate our MSU activities.

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