

EXPENDITURE BY A PROVINCIAL TECHNICAL SERVICE FROM NATIONAL BUDGET FUNDS

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Assuming Departmental Secretary of State Has Delegated Funds From The National Budget To The Province Chief To Be Utilised For National Expenditures At The Provincial Level.

1. The Chief of Service sends the supporting documents concerning the obligation which he has incurred to Accounting Division of the Provincial Administration.
2. The Accounting Division prepares a Money Voucher and a Certificate for Cash Payment and submits these and the supporting documents to the Province Chief who authorizes payment.
3. Then the Accounting Division liquidates the obligation and sends the folder to the Provincial Treasury.
4. The Provincial Treasury examines the documents and concurs in payment authorization and returns the Certificate for Cash Payment to the Chief of the Provincial Technical Service who may then release the Certificate for Cash Payment to its Payee.

Assuming that NO Delegation of Funds Has Been Made To The Provincial Level.

1. The Chief of Service sends the supporting documents concerning the obligation which he has incurred to his Regional Director (usually with the prior concurrence of the Provincial Chief).
2. The Accounting Division of the Regional Direction forwards the document to the National Department.
3. The Accounting Division of the National Department prepares a Money Voucher and a Certificate for Cash Payment.
4. The Documents are then sent to the National Service of Obligation Control where they are examined.
5. The Documents are returned to the National Department where the Secretary of State authorizes payment.

5. Payee cashs at Provincial Treasury.

6. The expenditure is then liquidated by the Departmental Accounting Division and the documents are sent to the National Treasury.

7. After examination by the Treasury the Certificate for Cash Payment is returned to the National Department.

8. The National Department sends the Certificate for Cash Payment to the Regional Departmental Direction.

9. The Regional Departmental Director sends it to the Provincial Technical Service Chief.

10. The Provincial Technical Service Chief then releases the Certificate for Cash Payment to the Payee.

11. Payee may receive the cash at Provincial Treasury.