

RÉPUBLIQUE DU VIÊT-NAM

PRÉSIDENCE DE LA RÉPUBLIQUE

Cabinet Particulier

No 2117 / PTT / VPDB

*file*

SAIGON April 28, 1958

*copy of material sent to Penneyfeld for info & response to Hai. 7-28-58*

Mr. Chief Advisor  
Michigan State University Group  
137, Pasteur

SAIGON

Dear Sir,

This is to inform you that with the help of your technicians, the Presidency has made up a list of office equipment required by the Independence Palace.

Therefore, I am pleased to forward the said list to you for a final examination by your experts before you take steps in view of its implementation.

Sincerely,



*Le Chef de Cabinet particulier à la Présidence*

*[Handwritten signature]*

VÕ-VĂN-HẢI

- 2 lists enclosed

OFFICE EQUIPMENT REQUIRED BY THE  
INDEPENDENCE PALACE

SHAW WALKER

1/ <u>Filing cabinets - (page 20)</u>			
Legal size : Ref.N° N.1071W			
a)	<u>300 Four drawers filing cabinets</u>		
	- Olive green	105\$50	
	- With locks controlling all drawers	14.00	
		@ 119.50	
	119.50 x 300	=	35,850.00 US\$
b) <del>40</del> <u>30 two-box drawers for storage (page 16)</u>			
	- Olive green	105.50	
	- With locks controlling all drawers	14.00	
	- Two storage drawers Ref.N°7629	25.25	
		@ 144.75	
	144.75 x 30	=	4,342.50 US\$
2/ <u>40 Four-drawers fire-files (page 134)</u>			
Ref.N° 4071 Legal size			
	- Olive green	255.25	
	- With combination lock	41.75	
	- With wobble blocks	7.00	
		@ 304.00	
	304.00 x 40	=	12,160.00 US\$
3/ <u>20 New stylized desks (page 243)</u>			
Ref.N° A. 7.066			
	Optional Olive green	@ 200.00	
	200 x 20	=	4,000.00 US\$
4/ <u>20 Correct seating chairs (page 237)</u>			
Ref. N° 8.321 - 62			
	Optional : Olive green	@ 84.00	
	84.00 x 20	=	1,680.00 US\$
5/ <u>40 Guest chairs with Foam Rubber Seat and Wood Back (page 232)</u>			
Ref.N° 8.320 - 62			
	Green plastic seat, wood back	@ 67.00	
	Optional Olive green		
	67.00 x 40	=	2,680.00 US\$
			60,712.50 US\$

6/	<u>20 Full Height double-door safes</u> (page 145)		60,712.50 US\$
	Ref.N° 2056Y		
	Olive green	@ 545	
		545 x 20 =	10,900.00
7/	<u>10 Card files</u> (page 13)		
	Ref.N° 1419		
	Olive green		207.50
	Add for lock		16.50
			<hr/>
		@ 224.00	
		224 x 10 =	2,240.00
8/	<u>Third-Cut filing</u>		
	<u>vFolders</u> (page 50)		
-	1.000 Third-Cut, All three tabs collated		
	Legal size, Heavy Weight		
	Ref.N° 9203R per 1000		35.00
-	5.000 Third-Cut, 1st position		
	Tabs at Left		
	Legal size, Heavy Weight		
	Ref.N° 9203-1R @ 35.00 per 1000		
		35 x 5 =	175.00
-	5.000 Third-Cut, 2nd position,		
	Tabs in center		
	Legal size, Heavy Weight		
	Ref.N° 9203 -2r @ 35 per 1000		
		35 x 5 =	175.00
-	5.000 Third-Cut, 3rd position,		
	tabs at right. Legal size,		
	Heavy Weight		
	Ref.N° 9203-3R @ 35 per 1000		
		35 x 5 =	175.00
-	200 Alphabetic folders		
	(page 54) Legal size		
	Ref.N° 955R-AZ @ 1.90 per set		
		200 x 1.90 =	380.00
-	200 Super Ideal Miscellaneous		
	Folders. Legal size		
	Ref.N° 965-1-AZ @ 2.00 per set		
		200 x 2 =	400.00
-	100 Tickler systems Folders		
	(page 53)		
	Legal size		
	Ref.N° 980B-J @ 2.20 per set		
		100 x 2.20 =	220.00
			<hr/>
			14,700.00
			<hr/>
			14,700.00 US\$
			<hr/>
			75,412.50 US\$

OFFICE EQUIPMENT REQUIRED BY THE  
INDEPENDENCE PALACE

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1/	<u>One Micro film reader</u> @	400.00	75,412.50 US\$
2/	<u>Ten Swinging wing-panels</u> Ref. N° 11 (Multiplex Display Fixture Co.- 910 - 920 tenth Str. St-Louis) Olive green @ 108	108 x 10 = 1,080.00	
3/	<u>One Small Printing Machine</u> Ref. N° KP Challenge Proof Presses (The challenge Machinery C° Michigan)	4,000.00	
4/	<u>Two Elliott Addressing machines</u> small model (Addresserette) @ 50	50 x 2 = 100.00	
	Supplies for two Addresserettes @ 50	50 x 2 = 100.00	
5/	<u>Two Electric Automatic Elliott</u> <u>Addressing machine</u> @ 600	600 x 2 = 1,200.00	
	Supplies for two Electric Automatic Elliott Addressing machine @ 200	200 x 2 = 400.00	
6/	<u>One Apeco Ply-On Laminator</u> Ref. American photocopy Equipment C° 1920, West Peterson Av. Chicago 26, III.	275.00	
		7,555.00	7,555.00 US\$
7/	<u>Two New Electric Mimeograph</u> <u>machines Gestetner, newest model</u> }	2,032.50	82,967.50 US\$
8/	<u>Special papers for documents</u> Linen paper }	2,032.50	2,032.50 US\$
		85,000.00	85,000.00 US\$

*file*

SAIGON April 28, 1958

Cabinet Particulier

No PTT/VPDB

Mr. Chief Advisor  
Michigan State University Group  
137, Pasteur

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Dear Sir,

This is to inform you that with the help of your technicians, the Presidency has made up a list of office equipment required by the Independence Palace.

Therefore, I am pleased to forward the said list to you for a final examination by your experts before you take steps in view of its implementation.

Sincerely,

2 lists enclosed

**OFFICE EQUIPMENT REQUIRED BY THE  
INDEPENDENCE PALACE**

SHAW WALKER

1/ <u>Filing cabinets - (page 20)</u>			
Legal size : Ref.N° N.1071W			
a) <del>300</del> <sup>250</sup> Four drawers filing cabinets			
- Olive green	105\$50		
- With locks controlling all drawers	14.00		
	<u>119.50</u>		
	@ <sup>250</sup> 300		
	=	29,875. <sup>00</sup>	
		<u>35,850.00 US\$</u>	
b) <del>40</del> <sup>20</sup> two-box drawers for storage (page 16)			
- Olive green	105.50		
- With locks controlling all drawers	14.00		
- Two storage drawers Ref.N°7629	25.25		
	<u>144.75</u>		
	@ 30 <sup>20</sup>		
	=	2,895. <sup>00</sup>	
		<u>4,342.50 US\$</u>	
2/ <del>40</del> <sup>20</sup> Four-drawers fire-files (page 134)			
Ref.N° 4071 Legal size			
- Olive green	255.25		
- With combination lock	41.75		
- With wobble blocks	7.00		
	<u>304.00</u>		
	@ 40		
	=	6,080. <sup>00</sup>	
		<u>12,160.00 US\$</u>	
3/ <del>20</del> <sup>10</sup> New stylized desks (page 243)			
Ref.N° A. 7.066			
Optional Olive green	@ 200.00		
200 x 20	=	2,000. <sup>00</sup>	
		<u>4,000.00 US\$</u>	
4/ <del>20</del> <sup>10</sup> Correct seating chairs (page 237)			
Ref. N° 8.321 - 62			
Optional : Olive green	@ 84.00		
84.00 x 20	=	840. <sup>00</sup>	
		<u>1,680.00 US\$</u>	
5/ <del>40</del> <sup>20</sup> Guest chairs with Foam Rubber Seat and Wood Back (page 232)			
Ref.N° 8.320 - 62			
Green plastic seat, wood back	@ 67.00		
Optional Olive green	20		
67.00 x 40	=	1,340. <sup>00</sup>	
		<u>2,680.00 US\$</u>	

60,712.50 US\$

43,030.<sup>00</sup>

.../2

250 \$5000

\$1440

\$6000

2000

840

1340 2680

16

May be reduced by 1/2

43,030.00  
60,712.50 US\$

16

# 2000

AS  
\* 500  
rep parts

6/ <del>20</del> Full Height double-door safes (page 145)		
Ref.N° 2056Y		
Olive green	@ 545	8,720.00
545 x 20	=	10,900.00
	16	
7/ <u>10 Card files (page 15)</u>		
Ref.N° 1419		
Olive green		207.50
Add for lock		16.50
	@ 224.00	
224 x 10	=	2,240.00

8/ <u>Third-Cut filing</u>		
v <u>Folders (page 50)</u>		
- 1.000 Third-Cut, All three tabs collated		
Legal size, Heavy Weight		
Ref.N° 9203R per 1000		35.00
- 5.000 Third-Cut, 1st position		
Tabs at Left		
Legal size, Heavy Weight		
Ref.N° 9203-1R @ 35.00 per 1000		
35 x 5	=	175.00
- 5.000 Third-Cut, 2nd position,		
Tabs in center		
Legal size, Heavy Weight		
Ref.N° 9203 -2r @ 35 per 1000		
35 x 5	=	175.00
- 5.000 Third-Cut, 3rd position,		
tabs at right. Legal size,		
Heavy Weight		
Ref.N° 9203-3R @ 35 per 1000		
35 x 5	=	175.00
- 200 Alphabetic folders		
(page 54) Legal size		
Ref.N° 955R-AZ @ 1.90 per set		
200 x 1.90	=	380.00
- 200 Super Ideal Miscellaneous		
Folders. Legal size		
Ref.N° 965-1-AZ @ 2.00 per set		
200 x 2	=	400.00
- 100 Tickler system Folders		
(page 53)		
Legal size		
Ref.N° 980B-J @ 2.20 per set		
100 x 2.20	=	220.00

14,700.00

12,520.00

12,520.00  
14,700.00 US\$

75,412.50 US\$

55,550.00

OFFICE EQUIPMENT REQUIRED BY THE INDEPENDENCE PALACE

35 or 16 mm. Make

Standard or wall product

(35mm)

55,550.00 75,412.50 US\$

1/ One Micro film reader @ 400.00 400.00

2/ Ten Swinging wing-panels Ref. N° 11 (Multiplex Display Fixture Co. - 910 - 920 tenth Str. St-Louis) Olive green @ 108 108 x 10 = 1,080.00

3/ One Small Printing Machine Ref. N° KP Challenge Proof Presses (The challenge Machinery C° Michigan) @ 4,000.00 4,000.00

4/ Two Elliott Addressing machines small model (Addresserette) @ 50 50 x 2 = 100.00 Supplies for two Addresserettes @ 50 50 x 2 = 100.00

to equal?

5/ Two Electric Automatic Elliott Addressing machine @ 600 600 x 2 = 1,200.00 Supplies for two Electric Automatic Elliott Addressing machine @ 200 200 x 2 = 400.00

6/ One Apeco Ply-On Laminator Ref. American photocopy Equipment C° 1920, West Peterson Av. Chicago 26, III. @ 275.00 275.00

7,555.00 7,555.00 US\$

to handle 5000 PURCHASE

7/ ~~one~~ New Electric Mimeograph machines Gestetner, newest model } 2,032.50 82,967.50 US\$ (3,105.00

8/ Special papers for documents Linen paper } 1,016.25 2,032.50 US\$ 1,016.25

local purpose

85,000.00 US\$ (4,121.25

-10% } -30% -20%



*file*

*for Mr. Hai  
Presidency  
6-6-58*

OFFICE EQUIPMENT REQUIRED BY INDEPENDENCE PALACE

The following items are requested, however the manufacturer need not be as indicated as long as equivalent items are available. The stated prices are approximate.

1. Filing cabinets

Legal size, Ref. No. N.1071W

a. 250 Four-drawer filing cabinets

- Olive green 105.50  
- With locks controlling all drawers 14.00  
@ 119.50

119.50 x 250 = 29,875.00 US\$

b. 20 two-box drawers for storage

- Olive green 105.50  
- With locks controlling all drawers 14.00  
- Two storage drawers Ref. No. 7629 25.25  
@ 144.75

144.75 x 20 = 2,895.00 US\$

2. 20 Four-drawer fire files

Ref. No. 4071, Legal size

- Olive green 255.25  
- With combination lock 41.75  
- With wobble blocks 7.00  
@ 304.00

304.00 x 20 = 6,080.00 US\$

3. 10 New stylized desks

Ref. No. A. 7,066

@ 200.00

- Optional Olive green

200 x 10 = 2,000.00 US\$

4. 10 Correct seating chairs

Ref. No. 8,321 - 62

@ 84.00

- Optional Olive green

84.00 x 10 = 840.00 US\$

5. 20 Guest chairs with foam rubber seat and wood back

Ref. No. 8,320 - 62

- Green plastic seat, wood back @ 67.00

- Optional Olive green

67.00 x 20 = 1,340.00 US\$

43,030.00 US\$

<b>6. <u>16 Full height double-door safes</u></b>			
Ref. No. 2056Y	@ 545.00		
- Olive Green	545.00 x 16	=	8,720.00
<b>7. <u>10 Card files</u></b>			
Ref. No. 1419			
- Olive green	@ 207.50		
- Add for lock	16.50		
	@ 224.00		
	224.00 x 10	=	2,240.00
<b>8. <u>Third-Cut filing folders</u></b>			
Ref. No. 9203R per 1000			
Legal size, Heavy Weight	@ 35.00		35.00
- 1000 Third-Cut, all three tabs collated	per 1000		
Ref. No. 9203-1R			
Legal size, Heavy Weight			
- 5,000 Third-Cut, 1st position			
Tabs at Left	@ 35.00 per 1000		
	35.00 x 5	=	175.00
Ref. No. 9203-2R			
Legal size, Heavy Weight			
- 5,000 Third-Cut, 2nd position			
Tabs in center	@ 35.00 per 1000		
	35.00 x 5	=	175.00
Ref. No. 9203-3R			
Legal size, Heavy Weight			
- 5,000 Third-Cut, 3rd position			
Tabs at right	@ 35.00 per 1000		
	35.00 x 5	=	175.00
Ref. No. 955R-AZ			
Legal size			
- 200 Alphabetic folders	@ 1.90 per set		
	1.90 x 200	=	380.00
Ref. No. 965-1-AZ			
Legal size			
- 200 Super Ideal Misc. Folders	@ 2.00 per set		
	2.00 x 200		400.00
Ref. No. 980E-J			
Legal size			
- 100 Tickler system folders	@ 2.20 per set		
	2.20 x 100	=	220.00
			<u>12,520.00</u>
			<u>12,520.00 US\$</u>
			<u>55,550.00 US\$</u>

55,550.00 US\$

1.	<u>One Micro film reader (35 mm.)</u>			
		@ 400.00		400.00
2.	<u>Ten Swinging wing-panels</u>			
	Ref. No. 11 (Multiplex Display Fixture Co., 910-920 Tenth St., St. Louis) Olive green	@ 108.00 108.00 x 10	=	1,080.00
3.	<u>One Small Printing Machine</u>			
	Ref. No. KP Challenge Proof Presses (The Challenge Machinery Co., Michigan)	@ 4,000.00		4,000.00
4.	<u>Two Elliott Addressing Machines</u>			
	Small model (Addresserette)	@ 50.00 50.00 x 2	=	100.00
	Supplies for two Addresserettes	@ 50.00 50.00 x 2	=	100.00
5.	<u>Two Electric Automatic Elliott Addressing Machines</u>	@ 600.00 600.00 x 2	=	1,200.00
	Supplies for two Electric Automatic Elliott Address- ing Machines	@ 200.00 200.00 x 2	=	400.00
6.	<u>One Apeco Fly-On Laminator</u>			
	Ref. American Photocopy Equipment Co., 1920 West Peterson Ave., Chicago 26, Illinois	@ 275.00		275.00
				<u>7,555.00</u>
				7,555.00 US\$
				<u>63,105.00 US\$</u>
7.	<u>One New Electric Mimeograph Machine Gestetner, newest model</u>			
		@ 1,016.25		1,016.25 US\$
8.	<u>Special papers for documents</u>			
	Linen paper			
				<u>64,121.25 US\$</u>